AGENDA OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE HOUSING AND OPPORTUNITY FOUNDATION OF KERN, LOCATED AT: 3345 BERNARD STREET, BAKERSFEILD, CALIFORNIA, TO BE HELD ON WEDNESDAY, APRIL 08, 2026, AT: 12:30 P.M.

1. **Call to Order**, Roll Call, and Introduction of Guests

2. **Adoption of Agenda**

3. **Public Comment**

4. **Approval of the Minutes** of the Regular Meeting on 11-12-25 held at 1104 South Robinson, Bakersfield.

5. **Reports from the Chair-Woman and/or Directors of the Board**

6. **Election of Officers**

7. **Recommended Reappointment of Michael Bowers and Samy Abiaoui**

8. **Financial Report**

9. **Approval of FY27 Budget**

10. **Max Bacerra Scholarship Review Committee Appointments**

11. **Fundraising Committee Formation**

12. **SB 707 Brown Act Update**

13. **Next Meeting**

    The next regular meeting of the Board of Directors of the Housing and Opportunity Foundation of Kern will be held on **Wednesday, August 12, 2026 at 12:30pm,** at TBD.

14. **Adjournment**

If you require **special assistance** to participate in this Meeting, please call: 661-631-8500, ext. 1410, to make reasonable arrangements to ensure accessibility to this Meeting. For the hearing impaired, requests can be made via the California Relay Service at the numbers below:

TTY:	1-800-735-2929
Voice:	1-800-735-2922
Spanish:	1-866-734-2766
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Requests for assistance should be made at least two (2) days in advance whenever possible. This is to certify that this Agenda was posted at: The Housing and Opportunity Foundation of Kern's office, located at: 601 -24th Street, Bakersfield, CA 93301, on July 9, 2021. Documents submitted to a majority of the Foundation Directors fewer than 72 hours prior to a public meeting are available for public inspection at the public counter of the Housing and opportunity Foundation of Kern's office, located at: 601 – 24th Street, Bakersfield, CA 93301, as soon as they are distributed to Foundation Directors.

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H. Kimmel

Housing & Opportunity Foundation of Kern
Agenda Item Submission Sheet

Date: April 08, 2026

TITLE: Approval of Minutes

SUBMITTED BY: Heather Kimmel

SUPPORTING DATA: Minutes

NARRATIVE: Approval of the Minutes

Attached are the minutes from the November 2025 Regular Meeting for review and approval.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE HOUSING AND OPPORTUNITY FOUNDATION OF KERN, TO BE HELD AT: 601 24th ST., BAKERSFIELD, CALIFORNIA ON WEDNESDAY, NOVEMBER 12, 2025 AT: 12:30 PM

1. Call to Order, Roll Call, and Introduction of Guests

Chair Smith initiated the Regular Meeting of the Board of Directors of the Housing and Opportunity Foundation of Kern, held at 1104 South Robinson St., Bakersfield, California on Wednesday November 12, 2025, at 12:58 p.m.

Present Directors:	Raju Jassar, Gabriela Mello, Shontay Smith, Brooke Ary, Samy Abiaoui
HA Staff:	Heather Kimmel, Rhonda Meza, Mardi Sharples, Angela Brown
Absent:	Dee Slade, Michael Bowers, Max Bacerra, Jessica Janssen

2. Adoption of Agenda

A motion was made to Approve the Agenda by Director Abiaoui and seconded by Director Jassar. It was carried by Chair Smith, Vice-Chair Mello, and Director Ary. Absent: Director Slade, Director Bacerra, Director Janssen and Director Bowers. There were no abstentions.

3. Approval of the Minutes of the Regular Meeting on **July 9th, 2025** held at 12:30 p.m.

A motion was made to Approve the Minutes by Director Jassar and seconded by Director Abiaoui. It was carried by Chair Smith, Vice-Chair Mello, and Director Ary. Absent: Director Slade, Director Bacerra, Director Janssen and Director Bowers. There were no abstentions.

4. *Reports from the Chair-Woman and/or Directors of the Board*

No reporting

5. Review of Audited Financial Statement and Approval of FY2024 Tax Returns

A motion was made to Approve FY2024 Tax Returns by Director Abiaoui and seconded by Director Ary. It was carried by Chair Smith, Vice-Chair Mello, and Director Jassar. Absent: Director Slade, Director Bacerra, Director Janssen and Director Bowers. There were no abstentions.

6. Financial Report

A motion was made to Receive and File the Q1 Financial Report by Director Jassar and seconded by Vice-Chair Mello. It was carried by Chair Smith, Director Abiaoui, and Director Ary. Absent: Director Slade, Director Bacerra, Director Janssen and Director Bowers. There were no abstentions.

7. Fundraising Committee Report

Executive Director Kimmel shared that there were 151 guests in attendance and that the

net profit was $106,850.2. The date for the 2026 fundraiser was set as Friday August 28th and Luigi's was set as the venue.

8. Executive Director Report

Executive Director Kimmel shared that staff are gearing up for Jessica's Christmas and invited the board to sponsor a family or participate in gift distribution. An update on the community room project was provided an staff highlighted the updates to the community room at Adelante Vista.

9. Next Meeting

The next meeting of Board of Directors – Housing and Opportunity Foundation of Kern will be held on **Wednesday, January 14, 2026 at 12:30 p.m**., location to be determined.

10. Adjournment

A motion was made to Adjourn by Director Abiaoui and seconded by Treasurer Ary. It was carried by Chair Smith, Vice-Chair Mello, and Director Jassar. Absent: Director Slade, Director Bacerra, Director Janssen and Director Bowers. There were no abstentions.

Housing & Opportunity Foundation of Kern
Agenda Item Submission Sheet

Date: April 08, 2026

TITLE: Reports from the Chair-Woman and/or Directors of the Board

SUBMITTED BY: Heather Kimmel

SUPPORTING DATA: N/A

NARRATIVE:

Housing & Opportunity Foundation of Kern
Agenda Item Submission Sheet

Date: April 8, 2026

TITLE: Election of Officers

SUBMITTED BY: Heather Kimmel

SUPPORTING DATA:

NARRATIVE:

We must elect the officers of the Housing and Opportunity Foundation of Kern board for the 2026 calendar year. Currently the officers are:

- Shontay Smith – Chair
- Gabriela Mello – Vice Chair
- Brooke Ary – Secretary/Treasurer

We would like to request that the board open nominations and install the 2026 officers.

Housing & Opportunity Foundation of Kern
Agenda Item Submission Sheet

Date: April 08, 2026

TITLE: Authorization to Recommend the Reappointment of Michael Bowers and Samy Abiaoui to the Board of Directors for a Three-Year Term

SUBMITTED BY: Heather Kimmel

SUPPORTING DATA:

NARRATIVE:

Samy Abiaoui's term expired in February of 2026 and Michael Bower's terms is set to expire in June of 2026.

Samy has demonstrated a commitment to HOFK and has been active and engaged during their last three-year term. His contributions to our Foundation and the people we serve have been invaluable.

Michael has been a long-standing board member and continues to bring opportunities to the Foundation through his plethora of community connections. His years of contributions to the Foundation have also been invaluable to the people we serve.

I am recommending reappointment to the HOFK Board of Directors for another three-year term. If approved, the recommendation will go to the Housing Authority of the County of Kern's Board of Commissioners for consideration and appointment on May 13th, 2026.

Housing & Opportunity Foundation of Kern
Agenda Item Submission Sheet

Date: April 8, 2026

TITLE: Financial Report

SUBMITTED BY: Petra Bantum

SUPPORTING DATA: Financial Records

NARRATIVE: Financial Reports will be Provided During the Meeting.

Housing & Opportunity Foundation (HOFK)

HOFK - March 2026 / FY26

as of 04/01/2026

Statement of Activities

	FY26 Budget 07/01/25-06/30/26	Total To Date
Revenue		
Grants/Contracts	70,000.00	56,250.00
Fundraisers/Events Donations	70,000.00	79,515.00
Miscellaneous Income	500.00	707.08
Microlending Loan Revenue	3,600.00	1,031.86
Interest Earned	12,000.00	6,413.42
Donations	0.00	1,449.20
Transfer In from Reserves	0.00	0.00
Total Revenue	**156,100.00**	**145,366.56**
Expenses	**Budget**	**Total To Date**
Back-to-School Drive	8,000.00	8,076.94
Bower's Book Depot	2,000.00	0.00
Building Hope Conference	18,000.00	0.00
STEM	2,000.00	64.20
Fundraising Costs	25,000.00	24,750.48
Health & Hygiene Kits	0.00	3,078.20
Helping Hands	8,000.00	0.00
Insurance	1,200.00	0.00
Jessica's Christmas	10,000.00	13,738.37
Fees (including bank fees)	2,500.00	24.00
Senior Social Activities	2,500.00	0.00
Scholarships	18,000.00	0.00
Supplies and Materials	2,500.00	240.30
Tax and Financial Reviews	6,500.00	6,475.00
Teen Life Skills Program	2,500.00	0.00
Travel and meetings	900.00	0.00
Employment and Training	18,000.00	8,392.20
Home Ownership	20,000.00	6,676.13
Microlending	4,000.00	5,000.00
Citizens Business Bank grant exp	2,000.00	0.00
Wells Fargo grant exp	700.00	0.00
Application Fee Assistance	0.00	295.00
American Heart Assoc Grant	0.00	3,697.51
Website Hosting	1,800.00	570.00
Total Expenses	**156,100.00**	**81,078.33**
Revenue over Expenses	**0.00**	**64,288.23**

SPECIAL PROJECTS REPORTING - INCEPTION TO DATE

The total budget for the special projects was approved as part of the FY24 Budget.
$105,749 was carried over for FY25.

Costs are being reported by fiscal year.

	Budget	FY26 Costs	FY25 Costs	FY24 Costs
Revenue				
Transfer from Reserves	130,000.00			
Expenses				
Community Room Rehab	50,000.00	6,197.38	16,031.48	0.00
Tablets for Participants (Kids)	30,000.00	19,432.01	6,197.29	0.00
Furniture and Supplies	50,000.00	12,237.21	858.79	1,163.00
Total Expenses	**130,000.00**	**37,866.60**	**23,087.56**	**1,163.00**
Revenue over Expenses	**0.00**	**-37,866.60**	**-23,087.56**	**-1,163.00**

	26,421.63 *total FY25 activity - no reserve transfer*

Housing & Opportunity Foundation (HOFK)
HOFK - March 2026 / FY26
as of 04/01/2026

Statement of Financial Position

ASSETS		
	Cash-Undesignated (Cash - Unrestricted)	3,453.03
	Savings	10,844.24
	Money Market	325,145.30
	Certificate of Deposit	150,502.32
	A/R - loans	951.91
	Other A/R	4,470.24
	Total Assets	**495,367.04**
LIABILITIES		
	Advances from Title V/Housing Authority	1,943.32
	Other liabilities	-
	Total Liabilities	1,943.32
EQUITY		
	Unrestricted - URA	277,471.84
	Restricted - RNA	215,951.88
	Total Equity	493,423.72
	Total Liability and Equity	**495,367.04**

Housing & Opportunity Foundation of Kern
Agenda Item Submission Sheet

Date: April 8, 2026

TITLE: Review and Approval of the FY 27 Budget

SUBMITTED BY: Petra Bantum

SUPPORTING DATA: FY 27 Budget

NARRATIVE: Budget will be Provided During the Meeting.

HOFK Budget FY 2023-2024

Programs		01	02	03	04
Revenue	7/1/13 - 6/30/24 Budget	Agency	Supportive Services	Job Search / Education/Hsg Opp Fund	Housing Counseling /Financial Capability Fund
Grants/Contracts	45,000.00	0.00	0.00	0.00	45,000.00
Fundraisers/Events Donations	80,000.00	38,700.00	16,000.00	10,300.00	15,000.00
Donations	0.00	0.00	0.00	0.00	0.00
Senior Pantry	0.00	0.00	0.00	0.00	0.00
Cash Contributions	0.00	0.00	0.00	0.00	0.00
Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
Microlending Loan Revenue	6,000.00	0.00	0.00	0.00	6,000.00
Transfer In from Reserves	24,700.00	0.00	15,000.00	4,700.00	5,000.00
Total Revenue	**155,700.00**	**38,700.00**	**31,000.00**	**15,000.00**	**71,000.00**
In Kind Donations	146,060.00	146,060.00			
Total Revenue (including In Kind)	**301,760.00**	**184,760.00**	**31,000.00**	**15,000.00**	**71,000.00**
Expenses					
Back-to-School Drive	10,000.00	0.00	10,000.00	0.00	0.00
Bower's Book Depot	2,000.00	0.00	0.00	2,000.00	0.00
Building Hope Conference	20,000.00	0.00	0.00	0.00	20,000.00
COVID Relief	0.00	0.00	0.00	0.00	0.00
Fundraising Costs	30,000.00	30,000.00	0.00	0.00	0.00
Helping Hands	10,000.00	0.00	10,000.00	0.00	0.00
Insurance	1,200.00	1,200.00	0.00	0.00	0.00
Jessica's Christmas	8,000.00	0.00	8,000.00	0.00	0.00
Legal/Bank Fees/Other	500.00	500.00	0.00	0.00	0.00
Senior Social Activities	3,000.00	0.00	3,000.00	0.00	0.00
Scholarships	10,000.00	0.00	0.00	10,000.00	0.00
Supplies and Materials	500.00	500.00	0.00	0.00	0.00
Tax and Financial Reviews	6,000.00	6,000.00	0.00	0.00	0.00
Teen Life Skills Program	3,000.00	0.00	0.00	3,000.00	0.00
Travel and meetings	500.00	500.00	0.00	0.00	0.00
Employment and Training	20,000.00	0.00	0.00	0.00	20,000.00
Home Ownership	25,000.00	0.00	0.00	0.00	25,000.00
Microlending	6,000.00	0.00	0.00	0.00	6,000.00
Total Expenses	**155,700.00**	**38,700.00**	**31,000.00**	**15,000.00**	**71,000.00**
		25%	**20%**	**10%**	**45%**
In Kind Expenses	146,060.00	146,060.00			
Total Expenses (including In Kind)	**301,760.00**	**184,760.00**	**31,000.00**	**15,000.00**	**71,000.00**
Operating Revenue vs Expenses	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

ONE-TIME EXPENSES/PROJECTS

Sources					
Transfer In from Reserves	130,000.00	130,000.00			
Total Sources	**130,000.00**	**130,000.00**	**0.00**	**0.00**	**0.00**
Uses					
Upgrade Computer Labs	50,000.00	50,000.00			
Tablets for participating kids	30,000.00	30,000.00			
Furniture and Supplies at sites	50,000.00	50,000.00			
Total Uses	**130,000.00**	**130,000.00**	**0.00**	**0.00**	**0.00**
Sources vs Uses	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

Housing & Opportunity Foundation of Kern
Agenda Item Submission Sheet

Date: April 08, 2026

TITLE: Formation of the 2026 Max Bacerra Scholarship Review Committee

SUBMITTED BY: Heather Kimmel

SUPPORTING DATA: N/A

NARRATIVE:

Each Year the Foundation provides funds to current and future college students who are assisted through the Housing Authority Programs. A committee is formed consisting of two Housing Authority board members and two Foundation board members to review the applications and allocate the awards. This year the Housing Authority board appointed Carter Beardsley and Jessica Janssen.

We are seeking two Foundation board members to serve on the committee this year.

Housing & Opportunity Foundation of Kern
Agenda Item Submission Sheet

Date: April 8, 2026

TITLE: Fundraising Committee Selection

SUBMITTED BY: Heather Kimmel

SUPPORTING DATA: N/A

NARRATIVE:

A Fundraising Committee needs to be established to work review and approve staff decisions regarding the 2026 Fundraiser. This year's event is scheduled for Friday August 28th at Luigi's Warehouse. The committee should consist of at least 2 members but no more than 4 members.

Housing & Opportunity Foundation of Kern
Agenda Item Submission Sheet

Date: April 08, 2026

TITLE: SB 707 Brown Act Update

SUBMITTED BY: Heather Kimmel

SUPPORTING DATA: Senate Bill 707 Brown Act Update

NARRATIVE:

Senate Bill 707 (SB 707) amended the Ralph M. Brown Act to add enhanced public access and teleconferencing requirements for certain large governmental bodies, referred to in the statute as “eligible legislative bodies.” These requirements include mandatory remote public access to meetings, agenda translation into applicable languages, formal disruption policies, and additional procedural steps when technology fails.

Staff have reviewed SB 707 and confirmed that our organization is not an eligible legislative body under the statute. As a 501(c)(3) nonprofit organization, with a board appointed by the Housing Authority of the County of Kern and no employees, SB 707’s enhanced requirements do not apply to this Board. Existing Brown Act obligations (to the extent applicable) remain unchanged.

This item is presented for informational purposes only to ensure Board awareness of the law and to clarify that compliance with SB 707 is optional, not mandatory, for our organization. The accompanying presentation outlines which provisions apply only to eligible governmental bodies and highlights optional best practices the Board may consider voluntarily to support transparency and accessibility.

No action is requested at this time.